



Dr. Christopher Harvey, Mayor
Emily Hill, Mayor Pro Tem, Place 1
Anne Weir, Place 2
Maria Amezcua, Place 3
Sonia Wallace, Place 4
Aaron Moreno, Place 5
Vacant, Place 6

City Council Called Special Session

Wednesday, February 23, 2022 at 7:00 PM

Manor City Hall, Council Chambers, 105 E. Eggleston St.

AGENDA

CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

A. Declaring the month of February, as “Career and Technical Education Month”

PUBLIC COMMENTS

Comments will be taken from the audience on non-agenda related topics for a length of time, not to exceed three (3) minutes per person. Comments on specific agenda items must be made when the item comes before the Council. To address the City Council, please complete the white card and present it to the City Secretary prior to the meeting. No Action May be Taken by the City Council During Public Comments.

PUBLIC HEARINGS

- 1. Conduct a public hearing regarding amending the Community Impact Fees for Water and Wastewater.**

Submitted by: Pauline Gray, P.E., City Engineer

CONSENT AGENDA

All of the following items on the Consent Agenda are considered to be self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless requested by the Mayor or a Council Member; in which event, the item will be removed from the consent agenda and considered separately.

- 2. Consideration, discussion, and possible action on the acceptance of the January 2022 Departmental Reports.**

Submitted by: Scott Dunlop, Interim City Manager

- **Police – Ryan Phipps, Chief of Police**
- **Development Services – Scott Dunlop, Development Services Director**
- **Community Development – Debbie Charbonneau, Heritage and Tourism Manager**

- **Municipal Court – Sarah Friberg, Court Clerk**
- **Public Works – Michael Tuley, Director of Public Works**
- **Finance – Lydia Collins, Director of Finance**
- **Human Resources – Tracey Vasquez, HR Manager**

REGULAR AGENDA

3. **Consideration, discussion, and possible action on Hotel Occupancy Tax Funds for the Sesquicentennial Leadership Manor Class project.**
Submitted by: Debbie Charbonneau, Heritage and Tourism Manager
4. **Consideration, discussion, and possible action on a 4.8% modification of rate for solid waste hauling and disposal services per the terms of the agreement with Waste Connections.**
Submitted by: Lydia Collins, Director of Finance
5. **Consideration, discussion, and possible action on an ordinance amending the City of Manor's Impact Fee Ordinance.**
Submitted by: Pauline Gray, P.E., City Engineer
6. **Consideration, discussion, and possible action on a Purchase Contract with Catholic Diocese of Austin for the benefit of St. Joseph Catholic Church for a water and wastewater utility easement with temporary construction easement; and a release of easement for an existing 15' wastewater easement.**
Submitted by: Samuel D. Kiger, P.E., City Engineer
7. **Consideration, discussion, and possible action on a utility easement with temporary construction easement from Geraldine Timmermann.**
Submitted by: Samuel D. Kiger, P.E., City Engineer
8. **Consideration, discussion, and possible action on the City of Manor, Texas Deposit Agreement for the Proposed Water Service Transfer for the Manor ISD K-8 Campus Project.**
Submitted by: Scott Dunlop, Interim City Manager
9. **Consideration, discussion, and possible action on the City of Manor, Texas Deposit Agreement for the Proposed Water Service Transfer for the Butler Family Partnership Project.**
Submitted by: Scott Dunlop, Interim City Manager
10. **Consideration, discussion, and possible action on the request by developer to move forward with levying assessments while the bond closing is delayed for the Lagos Public Improvement District.**
Submitted by: Scott Dunlop, Interim City Manager

- 11. Consideration, discussion, and possible action on a Resolution authorizing and directing the acquisition of land required for a permanent and temporary construction easement for the City's water system known as FM973 Waterline CIP 5-15; ratification of prior offers and actions to obtain such land; and stating intent to exercise the power of eminent domain if necessary to acquire the land.**

Submitted by: Scott Dunlop, Interim City Manager

- 12. Consideration, discussion, and possible action on a tree mitigation fee-in-lieu for Manor Independent School District for 957 caliper inches and located at the proposed K-8 Campus near N. FM 973 and Shadowglen Trace, Manor, TX.**

Submitted by: Scott Dunlop, Interim City Manager

EXECUTIVE SESSION

The City Council will now Convene into executive session pursuant to the provisions of Chapter 551 Texas Government Code, in accordance with the authority contained in:

- *Sections 551.087 and 551.071, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding Lagos PID;*
- *Section 551.071, Tex. Gov't Code, and Rule 1.05, Tex. Rules of Professional Conduct, to consult with legal counsel regarding the necessity for and to authorize condemnation of a twenty (20) foot wide permanent easement and a thirty (30) foot wide temporary construction easement on land located Old Highway 20 (aka FM 973), Manor, Texas near Llano Street for construction of a portion of the 973 Waterline CIP 5-15 Project; and*
- *Section 551.071, Texas Government Code and Section 1.05, Texas Disciplinary Rules of Professional Conduct (Consultation with Attorney) to consult with legal counsel regarding Capital Metropolitan Transportation Authority*

OPEN SESSION

The City Council will now reconvene into Open Session pursuant to the provisions of Chapter 551 Texas Government Code and take action, if any, on item(s) discussed during Closed Executive Session.

ADJOURNMENT

In addition to any executive session already listed above, the City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section §551.071 (Consultation with Attorney), §551.072 (Deliberations regarding Real Property), §551.073 (Deliberations regarding Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations regarding Security Devices) and §551.087 (Deliberations regarding Economic Development Negotiations).

CONFLICT OF INTEREST

In accordance with Section 12.04 (Conflict of Interest) of the City Charter, “No elected or appointed officer or employee of the city shall participate in the deliberation or decision on any issue, subject or matter before the council or any board or commission, if the officer or employee has a personal financial or property interest, direct or indirect, in the issue, subject or matter that is different from that of the public at large. An interest arising from job duties, compensation or benefits payable by the city shall not constitute a personal financial interest.”

Further, in accordance with Chapter 171, Texas Local Government Code (Chapter 171), no City Council member and no City officer may vote or participate in discussion of a matter involving a business entity or real property in which the City Council member or City officer has a substantial interest (as defined by Chapter 171) and action on the matter will have a special economic effect on the business entity or real property that is distinguishable from the effect on the general public. An affidavit disclosing the conflict of interest must be filled out and filed with the City Secretary before the matter is discussed.

POSTING CERTIFICATION

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the bulletin board, at the City Hall of the City of Manor, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: Friday, February 18, 2022, by 5:00 PM and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Lluvia T. Almaraz, TRMC
City Secretary for the City of Manor, Texas

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS:

The City of Manor is committed to compliance with the Americans with Disabilities Act. Manor City Hall and the Council Chambers are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at 512.272.5555 or e-mail lalmaraz@cityofmanor.org.